

Tuckshop – Add a Student / Remove a Student from your account

1. Log onto School Shop Online – using your email and password

https://tuckshop.schoolshoponline.net.au/gowriess/index.aspx

Gowrie State School
Dignity in work and play

Tuckshop

Login

Email

Password

Login

Lost Password?

New Users

If you are a new Tuckshop user, or if you only have an eStore account, please register here!

Register Now

2. From the dashboard - Click on My Account 'Enter'

My Account

Check your account details

Enter

3. Click on Manage Students 'Enter'

Manage Students

Manage and add students

Enter

4. Then click on the 'Add New Student' green button

Class	Student ID	Daily Limit	Active	
1	N/A	0.00	✓	
4	N/A	0.00	✓	

Add Existing Student **Add New Student**

5. Complete details – Making sure the Active box is ticked, then click Save

Fields marked with * are mandatory

First Name* <input type="text"/>	Class* <input type="text" value="Select"/>
Last Name* <input type="text"/>	Student ID <input type="text"/>
Food Allergy <input type="text"/>	Student Card Barcode ? <input type="text"/>
<input checked="" type="checkbox"/> Active ?	
<input type="button" value="Save"/>	

TO REMOVE a Student:

1. Click on the notepad icon against student name

Class	Student ID	Daily Limit	Active	
1	N/A	0.00	✓	

2. Untick the 'Active' box and click save

First Name* <input type="text"/>	Class* <input type="text" value="Select"/>
Last Name* <input type="text"/>	Student ID <input type="text"/>
Food Allergy <input type="text"/>	Student Card Barcode ? <input type="text"/>
<input checked="" type="checkbox"/> Active ?	
<input type="button" value="Save"/>	