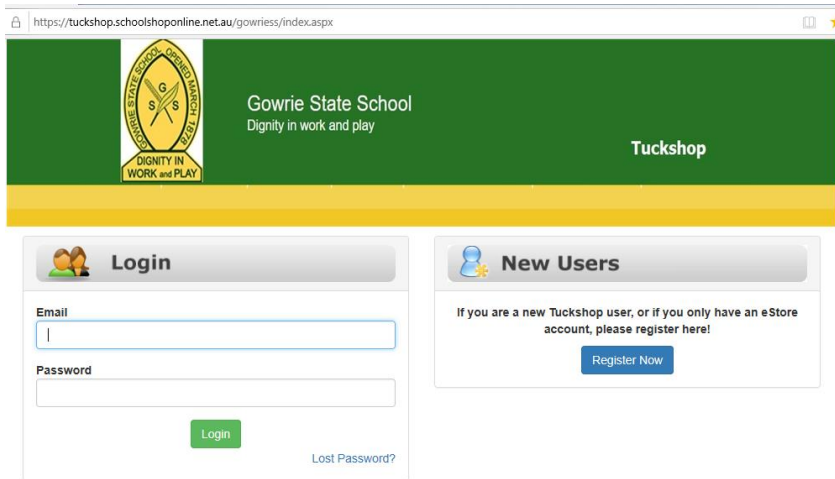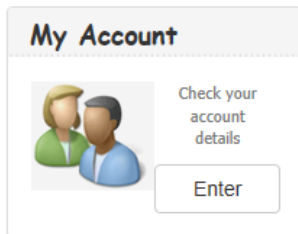# Tuckshop Update Student Class Details – Yearly requirement
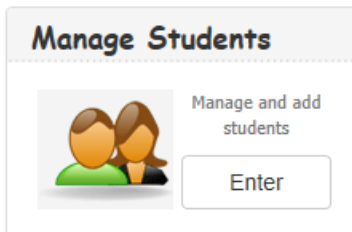
1. Log onto School Shop Online – using your email and password

2. From the dashboard - Click on My Account 'Enter'

3. Click on Manage Students 'Enter'

4. Click on the notepad icon against student name

5. Update class using the drop-down box, then click Save

6. You will get a message if this successfully worked – repeat process for other children

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